

Room Signage Summary
FY24 combined construction projects

05/08/24

REMOVE by end of day on 5/15/24		
room number	where	status
HS317A	skills room	remove sign base, keep room number & keep description insert - will be entirely reinstalled at a later date
HS317B	skills room	remove sign base, keep room number & keep description insert - will be entirely reinstalled at a later date
HS317C	skills room	remove sign base, keep room number & keep description insert - will be entirely reinstalled at a later date
HS317D	skills room	remove sign base, keep room number & keep description insert - will be entirely reinstalled at a later date
HS317E	skills room	remove sign base, dispose of room number & dispose of description insert - sign base will be reinstalled in a different location
HS317F	skills room	remove sign base, dispose of room number & dispose of description insert - sign base will be reinstalled in a different location
SC122	security	keep sign base in this location, reuse room number in a different location & keep description insert - just gets new room number
SC122	corridor	remove sign base, dispose of room number & dispose of description insert - sign base will be reinstalled in a different location
SC122A	closet	keep sign base in this location, reuse room number in a different location & keep description insert - just gets new room number
SC116A	conference	remove sign base & back panel, dispose of room number & dispose of description insert - sign base will be reinstalled in a different location
SC215U	corridor by quiet zone	keep sign base, dispose of room number & keep description insert - just gets new room number

REMOVE white vinyl lettering at top right of inside of all the room numbers listed above by 5/14/24

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05/08/24

INSTALL on 8/12/24			
room sign number	placement on	location	
HS317A	wall	left side of door	reinstall sign base with existing room number and existing description insert
HS317B	wall	right side of door	reinstall sign base with existing room number and existing description insert
HS317C	wall	left side of door	reinstall sign base with existing room number and existing description insert
HS317D	wall	right side of door	reinstall sign base with existing room number and existing description insert
SC121C	wall	inside of existing base	existing sign base unchanged, provide new room number & reinstall existing description insert
SC121D	wall	inside of existing base	existing sign base unchanged, provide new room number & reinstall existing description insert
SC122	glass with back panel	right side of door with reused base	reuse a sign base, reuse room number & provide new description insert (per Sara Lam & Jennifer Flatts)
SC122A	wall	left side of door with reused base	reuse a sign base, reuse room number & provide new description insert (per Sara Lam & Jennifer Flatts)
SC215U1	wall	inside of existing base	existing sign base unchanged, provide new room number & reinstall existing description insert
SC215U2	wall	right side of door	reuse a sign base, provide new room number & provide new description insert (per Stephanie Atkins)
SC215U3	wall	left side of door	reuse a sign base, provide new room number & provide new description insert (per Stephanie Atkins)
SC215U4	wall	left side of door	install new sign base, provide new room number & provide new description insert (per Stephanie Atkins)
SC215U5	wall	right side of door	install new sign base, provide new room number & provide new description insert (per Stephanie Atkins)
SC215U6	wall	left side of door	install new sign base, provide new room number & provide new description insert (per Stephanie Atkins)

RESULTS:

provide 3 new (more) sign bases: SC215U4, SC215U5 & SC215U6
 provide 8 new room numbers: SC121C, SC121D, SC215U1, SC215U2, SC215U3, SC215U4, SC215U5, SC215U6
 provide 7 new description inserts: 2 per Sara/Jennifer & 5 per Stephanie Atkins
 provide 14 new white vinyl letters for room sign numbers listed above

INSTALL new white vinyl lettering at top right inside of all room numbers listed above on 8/12/24